

BOARD OF TRUSTEES MEETING

Darcy Library of Beulah

April 22, 2026

Call to Order: The regular Board of Trustees meeting called to order at 3:33 PM. Those in attendance and constituting a quorum were:

Present: Cathy Hahn, Chloe McGehee, Ann Strehle, Betsy Taylor, Dan Schoonmaker, Christy Trigg (Director)

Absent: Debby Laslo

Guest: Susan Wenzlick

Approval of Agenda: Taylor moved to approve the agenda with a change under new business, Hahn supported, the amended agenda was approved.

Approval of Minutes From the Special March Meeting (3-25-2026): Schoonmaker moved to approve the minutes of the previous meeting, McGehee supported, the minutes were approved.

Treasurer's Report (See corresponding documents)

- Financial Statements for nine-months ending March 31, 2026 were reviewed.
- The net income was \$5081 compared to the budgeted income of \$255.
 - Significant budget variations were noted in the balance sheet in ***Bold Italics***.
 - Bank balances of \$177,382 includes Michigan Class balance of \$95,000.
 - The Equity (Fund Balance) of \$172,750 reflects the nine-month income of \$5081.
 - Unpaid bills (\$1038.01), Paid bills (\$13,987.47) since last meeting March 17, 2026.
 - Property and Liability insurance renewal of 5/8/2026-2027
 - Premium of \$5024 is an increase of over \$688 (16%)
 - The agent has been contacted regarding this increase.
 - Schoonmaker moved to approve the financial statement and payment of bills, McGehee supported, motion approved.

Director's Report (Christy Trigg - Director)

- Winter focus-Inventory and weeding of the collection, staff development
- Policy and Procedures: Immigration Enforcement and Social Media Policy, will need to be reviewed and/or developed.
- New games and STEM kits are here, working to get into the collection.
- Working on Summer Reading Program line-up. "Unearth a Story" is the theme; Sea Shanty singer and storyteller, Dinosaur plaster activities...
- Christy and Philip to attend a Gather to Grow meeting regarding the summer lunch to-go offerings for kids on Wednesdays.
- Trialing digital Ipad subscriptions and working on utilizing 4 Chromebooks for Minecraft Guild.
- Color printer is not working, Carol is working on it. Seems to be an issue with the ink cartridge brand. Using a Canon printer for now, it's not great.
- Battery backup in furnace room and router may need to be replaced. Carol is working on it.
- Director tower was emitting a burning smell. Carol saved the hard drive, may need to purchase a new hard drive or a new computer, hopefully can hold off until fall.
- Upcoming events and recent events with participation numbers were listed.
- Presented stats regarding patron activity, genre of books loaned, and number of books loaned.

Committee Reports

Personnel Committee

- None

Building and Grounds

- Soffit on north end of building came loose and was repaired by Dan

Liaison Report with Friends of the Darcy Library

- No report

Unfinished Business (Tabled)

- **Anishinaabe Land Acknowledgement**
 - Nothing new to report
- **Helen Tanner American Indian Collection**
 - Process of updating the cataloging and referencing is continuing
- **ADA Compliance**
 - No updates
- **Millage Committee**
 - Looked over several scenarios presented by the committee if the millage does not pass in August. The 3 options were discussed, as well as trying again. It was agreed to table the decision at this time.
- **Lake Township Contract**
 - The amended contract with the effective date starting when the old contract expired. Removed giving Libby services to temporary residents.
 - Taylor moved to accept the amended Lake Township contract and authorize the Director to sign it. McGehee supported, the motion passed.

New Business

- Debby Laslo resigned from the Board, Susan Wenzlick agreed to complete the remainder of Debby's term.
 - Taylor made a motion to appoint Susan Wenzlick for the remainder of Laslo's term, Hahn supported, the motion was approved.
- Contracting with Platte and Homestead Township in a similar manner as Lake Township. Need to coordinate with Benzonia on the logistics.
- Steve Ayers letter regarding a book drop. He will manage and give \$0.05/lb to the library.
 - Schoonmaker moved to approve the book drop with the checks made out to the library, Hahn supported, the motion was approved.

Other Business

- Painting donated to the library on loan by Hank Bailey. Native American
 - McGehee moved to approve the loan of the painting, Wenzlick supported, motion approved.

Next Meeting: The next meeting is scheduled for Tuesday, May 19, 2026 at 3:30 PM at the Darcy Library.

Adjournment:

Schoonmaker moved to adjourn the meeting, Taylor supported. Meeting adjourned at 4:52 PM.

Respectfully submitted: Catherine Hahn, Recording Secretary